



2024 CAMBRIDGE INTERNATIONAL EXAMINATION ENTRIES for PRIVATE CANDIDATES

Private candidates who intend entering for the May/June 2024 Cambridge International Examinations through ISCT should please complete the [electronic entry Google form](#) by **Monday 15 January 2024**.

An invoice will be emailed to you. A candidate's exam entry will only be uploaded once the fee has been paid and proof of payment has been received. We reserve the right to close entries early if the centre reaches capacity.

ENTRY FEES quoted in South African Rand

Descriptions	Full A Level	AS / A Level	IGCSE / O Level
Administration + venue fee (non refundable)	500	500	500
Cambridge Exam fee per subject	2230	1650	1450
Courier fee per subject *DHL 2023 increase	350	350	350
Invigilation fee per subject entry	150	150	150
*Access Arrangement fee per subject entry extra time/separate invigilation (*in place of invigilation fee above) *only available for access arrangement needs which are approved by Cambridge. Requests and documentation to be made on application for exams.	200	200	200
Practical Exam fee (Sciences) *by prior arrangement only Physics / Biology / Chemistry *Practical exam fees: not applicable to staged A level candidates	1000	1000	(N/A)
Oral Exam fee* (Spanish/French/Other**) *includes a compulsory trial exam **other languages by prior arrangement only	900	900	900



Late entry/amendment penalties per subject or per change required after dates below. Late entries are accepted at our discretion, based on capacity. Stage 1: late penalty : as of 14 February	1125	1125	1125
Stage 2: Very late penalty * Cambridge may be unable to accept entry changes after 16 April as these are received so close to the exam. Amendments requested in this period are charged the Very Late penalty. Proof of payment is required before late amendments will be made.	2600	2600	2600

PAYMENT OF FEES

Failure to pay the entry fees timeously will prevent your entry from being submitted. If withdrawals and corrections are not communicated timeously, or entries are made after the above dates, each change will incur the late penalty fee which is charged by Cambridge (see table overleaf). If you have any queries regarding the above or regarding codes and subject details when filling in the entry (Google) form, or total costs, please feel contact us via email.

Fees are payable on registration.

Please note that we do not have card payment facilities at ISCT, cash not accepted.

Fees may be paid by EFT, payable to the International School of Cape Town, into the School's bank account at:

Bank: FNB

Acc no: 62358057183

Account name: International School of Cape Town

Branch: Claremont

Branch Code: 250655

Reference: CIE exams + Surname

PROOF OF PAYMENT TO BE SENT TO cambridgeexams@isct.co.za

These fees cover the subject exam fees, payment of invigilators for each paper written, venue hire costs, exam materials, couriering of all exam papers, all meeting Cambridge Assessment requirements, as provided by ISCT.

Examples of exam entry totals:

The total fee for a typical private AS student entering 4 AS subjects, excluding a Science, will be R9100.

The total fee for a typical private IGCSE student entering 6 subjects will be R12 200.

NOTE: *Please contact us directly when wishing to enter for subjects with a practical component (AS Sciences) as our numbers are limited by space. The additional fee covers materials, setup, damages, additional expert supervisor/examiner, as required by Cambridge.

If additional assistance (such as Practical Examination laboratory preparation for a Science subject is required), group tutor sessions may be arranged. Any such services we are able to offer will be charged separately.



Latest date for full payment of the examination fees into the ISCT bank account: **Friday 02 February**

Date on which ISCT will upload the entries to Cambridge: **Monday 05 February.**

INFORMING US OF STUDENTS WITH ASSESSED NEEDS

Parents or tutor schools with students who have particular professionally assessed needs which require exam access arrangements must inform us directly via email (cambridgeexams@isct.co.za) **on application** and lodge supporting documents with us **when submitting the exam entry form**, in order for us to make the application to Cambridge by the deadline. Educational Psychological assessments need to have been completed within the last 4 years. Please note: as our exam facilities are limited, we may not be able to support more specialised access arrangements, such as a fully separate venue or a reader. If educational, medical or psychological recommended accommodations require additional personnel or additional time, an additional cost is charged.

FINAL STEPS ONCE YOUR ENTRY IS CONFIRMED

- The provisional statement of entry will be sent to you for you to confirm whether **ALL** details are correct. Notify us via email (cambridgeexams@isct.co.za) of corrections or amendments **immediately on receipt** of the statement of entry. We cannot be held responsible for entry errors that should have been identified by you. Errors requiring amendment which are identified after 14 February will incur the late penalty fee by Cambridge so please inform us **BEFORE** that date.
- Consult your Statement of Entry for the exam rules and your individual timetable. Click [here](#) for site to access the Administrative Zone 3 International June 2024 full exam timetable.

GENERAL QUERIES ABOUT THE CAMBRIDGE CURRICULUM IN SOUTH AFRICA

We are unable to deal with individual detailed queries regarding the wider Cambridge curriculum via the telephone or email; however, we are aware that there is a need for such information. If you need a consultation concerning wider issues of subject choice, matriculation exemption or matters relating to the curriculum, ISCT, subject to demand, may hold an annual Information session for private candidates, usually in the 1st term. Please communicate your interest in this via email.

Please follow this link for a brief video about what to expect on the exam day:

<http://www.cie.org.uk/cambridge-for/learners-and-parents/exams-and-certificates/regulations/>

Yours faithfully,

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Director of Academics

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Exams Officer

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